

3rd PTA – SAN ACADEMY, KAMAKOTI NAGAR

DATE: 22.02.2020 (SATURDAY)

VENUE: SCHOOL PREMISES

CONDUCTED BY: Ms. ARCHANA. R – MANAGING DIRECTOR

Ms. GANGA NATARAJAN – PRINCIPAL

Ms. GEETHA RAGHURAMAN – KG HEAD

ATTENDED BY: MEMBERS OF THE PTA

The meeting started with Principal welcoming the PTA members. We place on records our sincere thanks to all the PTA members for their support and valuable feedback which helped us to address the concerns of parents immediately.

Generic Points

- 1) **Query:** Very badly maintained restrooms; Flush not working; Lack of ayama's during school hours. Kids are clashing in restroom which is not noticed by ayamas.
Classroom cleanliness is a huge concern.
Response: In first floor we have one ayama per class. In the absence of any ayama the others take care. So at times one ayama takes care of two classes. We will orient the restroom ayamas and ensure students discipline in restrooms.
Action: Student's behavior in the restroom will be monitored by floor incharge. Restroom ayahma has been oriented on this concern and the same will be taken care of.
- 2) **Query:** Salty water; Water treatment plant could be a great idea
Response: Management has future plans for the same.
Action: The remedial measures will be taken at the earliest.
- 3) **Query:** Teacher changes is a serious concern that impacts the academics of students
Response: Due to unavoidable circumstances we have changed the teacher.
Action: The same will be taken care of.
- 4) **Query:** Some parents prefer field trips during school hours and van transport to be made available

Response: During field trips the numbers of students using van are very few and it would be difficult to ply van for one or two students. Generally field trips are organized only during school hours and this time since the Hindu office insisted that we have to visit their place only during production, we could not change the timings.

Action: We will try to accommodate field trips within school hours.

- 5) **Query:** Concern from parents on the condition of school road and entrance premises, if any steps can be taken to maintain it

Response: We are planning to get the work done during long holidays.

Action: The concern will be addressed at the earliest.

- 6) **Query:** Accent/ language/ vocabulary used by students across school must be monitored; in school bus, lunch time outside classroom, etc.

Response: Sure, the same will be monitored by teachers.

Action: We are encouraging children to converse in English. We seek parents help too in this, they could encourage their children to speak in English at home too.

- 7) **Query:** Need for dress change room for girls

Response: We don't encourage girl students to change dress in school for safety reasons. It is not advisable to have a change room.

Action: The request is not considered.

- 8) **Query:** Playground need is raised among parents

Response: Management had taken action to raise the fencing of the terrace and the work is almost nearing completion. But there is a GO that we could construct third floor so we are trying for approval for the same.

Action: Management will take suitable action on this issue.

Class-wise Points

1) Sr. KG-A

- **Query:** Teachers to encourage kids to finish lunch boxes; especially fruits and vegetables; Also help to close the lids properly to avoid spill over in bags (happening regularly)
Teacher's English communication is poor with grammatical mistakes; School should give some soft skill training/ orientation to teachers
- **Response:** Teachers are encouraging children to complete their lunch but sometimes due to mood swings children refuse to finish their food.

Teachers are encouraged to improve on spoken English and are given opportunities.

- **Action:** Teachers have been oriented on the lunch issue. We will arrange for more training in future.

2) Sr. KG-B

- **Query:** Most of the students lag in reading practice which is evident on word whizz preparation; Also, to emphasize on words, spelling, reading and phonetics while learning
- **Response:** We have noted the issue and the same has been shared with the teacher.
- **Action:** We will ensure that children are given enough practice on words, spelling, reading and phonetics while learning

3) Sr. KG-C

- **Query:** L2 (Tamil) not properly covered; Kids learnt 2-3 thirukkural adhigarangal whereas in other sections kids are familiar with 10 adhigarangal; Kids are struggling to learn Tamil letters and numbers
- **Response:** Noted the concern and the same has been shared with the teacher.
- **Action:** We will ensure that the teacher is delivering at par with other sections.

4) I-A

- **Query:** Class strength to be brought down for individual attention
- **Response:** Class strength ratio is 18:1 in a section as there are 2 teachers in a section. This is a reasonable ratio.
- **Action:** We may not be able to increase sections.
- **Query:** Students lag in reading and writing practice; Individually teachers should check with students to narrate sentences; Should ask questions to the students once the lesson finished whether they understood the concept or not
- **Response:** It is a regular practice in classes. Anyhow the teacher has been oriented on the same.
- **Action:** We will ensure this is practiced in the classes.
- **Query:** For skating classes, combining two sections and making 60 kids in a session is not feasible
- **Response:** We have no session with 60 students. Probably some wrong information.
- **Action:** Management will definitely take a note of this.

- **Query:** More coaching to be given to understand concepts; Indirect questions in exams are very tricky where students find it very tough to understand; Advisable to discuss examples of such indirect questions in class for ease of learning
- **Response:** Teachers have been oriented on this.
- **Action:** We will ensure more practice is given on such questions.

5) I-B

- **Query:** For project days, time given is very short this year; One suggestion is, during project month, instead of extracurricular activities, kids can be trained on their projects; Kids should contribute on their take home projects; based on the best take home project, winners can be decided
- **Response:** We have taken note of this.
- **Action:** We will ensure sufficient time is given in the next academic year.

6) I-C

- **Query:** Need for question bank for all subjects
- **Response:** During Half yearly exam and Annual exam question bank given for all subjects.
- **Query:** Worksheets for English and Tamil not given this term
- **Response:** Worksheets will be given only for Math in class 1. We don't want to burden children. From class 3 worksheet will be given for all subjects.

7) I-D

- **Query:** Worksheets and slip test for language and English to be included. As of now we have only for Maths which is very useful to prepare for exams
- **Response:** Worksheets will be given only for Math in class 1. We don't want to burden children. From class 3 worksheet will be given for all subjects. Question bank is given for all subjects for exam preparation.
- **Query:** All students to be given equal opportunity in Inter and intra functions/competitions. Only 1 or 2 bright students are repeatedly selected
- **Response:** Intra competitions are inhouse and open for all students. We request parents to encourage their child and prepare well for the Intra competitions. For Inter school competitions students who perform well in Intra and other programmes will be given priority based on each child's skill. Parents need to take that extra effort to ensure that their child performs well in all opportunities given by school.
- **Action:** School will definitely give opportunities to deserving children.
- **Query:** Class teacher is too strict that kids are not coming forward to open and take all concerns to class teacher. Teacher needs to listen to kids as it is very important at such young age

- **Response:** The concern has been addressed with the class teacher.
- **Action:** We will ensure that she is more caring towards children.
- **Query:** No enough time given to students for refreshment (drink water, finish snacks, restroom break, etc.); Especially summer is coming and kids to be encouraged to drink adequate water in school
- **Response:** The concern has been addressed with the class teacher and the assistant teacher.
- **Action:** We will ensure that teachers take care of this issue.
- **Query:** Language/ Accent used by teacher
- **Response:** The concern has been addressed with the class teacher
- **Action:** We will ensure that teacher takes care of this issue.

8) III-A

- **Query:** Allow students to carry books based on timetable basis to reduce weight
- **Response:** We have given specific books in the timetable itself. We request parents to ensure that their child brings books only as per timetable.
- **Action:** In case there is any deviation or instructions given by teachers kindly bring it to Principal's notice immediately, the issue will be addressed on the same day.
- **Query:** For van students, helpers are not carrying bags
- **Response:** We have one attender and one ayama in van to help children in the van. Parents may call transport number in case of any problems on the same day so that necessary remedial action can be taken, and the helpers can be advised on the issue.
- **Action:** We will definitely address this issue. Parents are requested to inform school transport in charge on the same immediately.
- **Query:** Request to extend lunch time (1 hr) from selective parents
- **Response:** Children should be trained by parents to eat within half an hour.
- **Action:** The request is not considered.

9) IV-A

- **Query:** Tamil and English revision not sufficient
- **Response:** The issue has been addressed to the respective subject teachers.
- **Action:** We will ensure that revision is given.
- **Query:** Social classes seem to be not interesting and students are showing lack of interest
- **Response:** We have taken note of this.
- **Action:** We have oriented the teacher.

- **Query:** In Velachery, all the class children were made to say tables or Tamil cheiyul manapadapakuthi before teacher enters the classroom; this would be of great help to all kids to remember well
- **Response:** Thanks for your suggestion. We have informed the teachers on the same.
- **Action:** We will practice the same here too.

10) V-A

- **Query:** Books are interchanged among students and teachers ask parents to take copies; Later books were found
- **Response:** The issue is noted. Parents are requested to bring this to the notice of Academic coordinators immediately so that we could help you in this regard.
- **Action:** Academic coordinators will resolve the issue immediately.

11) VI-A

- **Query:** More concentration on academics required
- **Response:** We would be happy if more specific feedback is given.
- **Action:** We would ensure quality at all times.

12) VII-A

- **Query:** Portfolio is tedious for both kids and parents
- **Response:** Students are expected to do the portfolio independently. It is mandatory requirement of CBSE. We cannot avoid it. Circular and SMS are given one month in advance. Parents are requested to follow up with their children on day today sms and circulars so that late minute rush could be avoided.
- **Action:** Parents are requested to follow up with their children on day today sms.

- **Query:** In absence of class teacher no substitute is given to the class, only kids take care of themselves;
Example in December they had a class decorations competition, so no coordination; 14 Feb assembly kids did by themselves
- **Response:** Regular substitutions are given, however if any such lapse is observed we request parents to inform the academic coordinator on the same day so that remedial measures are taken immediately.
- **Action:** We will ensure that such lapse are taken care of.

13) VII-B

- **Query:** No revision happening for any of the subjects other than English, Hindi; Portions are still not covered for Maths; Most of the time, SST teacher is on leave; Proper revisions is a big question mark?
- **Response:** We have started with revision worksheets and regular study schedule is sent as homework. We request parents to follow up with the revision worksheet schedule and ensure that their children study the lessons for revision worksheet so that it will helpful in better preparation for the exams.
Math portions were complete a week back and revision has been started from 17th February. We would like to know specific feedback so that we could help children.
- **Action:** We will ensure efficient revision is given.
- **Query:** Overall the performance of student is degraded when seeing the results of model exam; Quality of teachers need to be improved
- **Response:** Student's quality preparation is equally important for securing good marks in the examinations. When we check with students regarding low performance, they generally give a feedback that they did not prepare well for the exams. We request parents to monitor regular study habits (i.e. studying everyday lessons) rather than studying a few days before exams. All our teachers are well qualified and with experience as per the norms laid by CBSE.
- **Action:** We will ensure quality teaching.

14) VIII-A

- **Query:** Need for multiple assessments to encourage students based on their interests
- **Response:** We need specific feedback on this.
- **Action:** We have enough number of activities to assess children.
- **Query:** Maths portion need to be completed in advance, to have frequent revisions before exam.
- **Response:** Math portions were complete a week back and revision has been started from 17th February. We would like to know specific feedback so that we could help children.
- **Action:** Revision schedule is being sent as SMS every day. We request parents to follow up with their children on everyday test schedule and preparation for the same.
- **Query:** Few parents raised concern about teacher showing partiality to kids; Request from parents to teacher to encourage/ support all the kids
- **Response:** Concern noted and teacher has been oriented on the issue.
- **Action:** We will ensure that children are comfortable.

Appreciations:

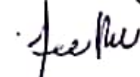
- Appreciation to Sowmya and Natheera mam from Sr. KG-A section for their patient and friendly approach with kids
- Kudos to Geetha mam, Anitha mam & KG teachers in making Show & Tell a successful event in welcoming parents to judge the event
- Appreciation to Indhu mam on EVS; The best teacher on her subject!
- IV-A Class teacher got appreciation; Class teacher understands the kids very well and responds to them immediately; Kids are able to explain the topics from the lessons
- Appreciation to the Principal and Management in making kids come to school punctually (late comers have reduced a lot)

We once again thank Parents for the valuable feedback which helped us to work on need improvement areas and make our system better.

Mr. Kandeegan S – PTA President



Mrs. Geetha Raghuraman – KG Head



Mrs. Ganga Natarajan – Principal



Mrs. R. Archana – Managing Director

