



**SAN ACADEMY GROUP OF SCHOOLS
VELACHERY / PALLIKARANAI / KAMAKOTINAGAR / TAMBARAM**

**CIRCULAR TO PARENTS REGARDING GOOGLE CLASSROOM AND GOOGLE MEET FOR
ONLINE LEARNING (EFFECTIVE FROM 23rd September 2020)**

From Class 1 onwards

Dear Parents

Greetings from San Academy!

We understand the massive closures present a daunting challenge for both students and parents, as Chennai is facing adverse effects due to Covid 19. It is important for everyone to be extra cautious and careful. Stay at home, stay healthy and most importantly, stay safe.

At San Academy we are committed to the holistic well-being of all our children. More than ever before, now is a time for us to instill hope, resilience and courage in our children. To help them deal with uncertainties and teach them how to keep moving forward even in tough times.

To make this time a productive and happy one for our students and to provide fruitful academic experiences for our children, we plan to continue with the online sessions for our students. With so much free time, we believe keeping kids on a routine is important. The school and all the teachers are working hard to give that routine back to students through virtual learning and online classes.

We have initiated the following for the upcoming months:

- After analyzing the merits and demerits of all the online tools, the school has decided to use **Google meet** for conducting online sessions for all classes (**begins on 7th September for KG and 23rd September from Class 1 onwards**). This is to provide more personalized attention to each student.
- The weekly schedule, referral video links, classwork and homework will be shared as usual through Parent app e-content. We will also post the details of homework in the Google classroom.
- To enable two way communication between students and teachers and for the convenience of students and parents, school has taken the initiative to create **Google classroom** for each class and section to upload all subject related learning materials which can be referred under one roof. **We will send a detailed circular on the guidelines to parents on how to use the Google classroom.** It is a very user friendly and child supported tool for online learning.
- We understand the concerns of parents on screen time due to online classes. Keeping the situation in mind we will be giving enough short breaks in between classes and eye exercises would be taught by teachers to avoid strain on the eyes.

Regards

San Academy