



**SAN ACADEMY GROUP OF SCHOOLS**  
VELACHERY/PALLIKARANAI/KAMAKOTI NAGAR/TAMBARAM

**GUIDELINES ON MCQ BASED ONLINE TEST**

**CLASS 6 to 8**

Covid-19 Pandemic has changed the global environment upside down. Even at this critical situation San Academy is investing its full effort to engage the San students in continuing with academic curriculum through Webex and ensuring maximum learning outcomes are met.

As informed earlier we would be conducting the Online Unit Test – 1, in the form of Multiple Choice Question pattern for classes 6 to 8. After analyzing the merits and demerits of all the online tools, we have opted for Parentalarm app (Our school App) for the MCQ based test as it is very user friendly.

Parents are requested to help their child to follow the given guidelines:

**Steps to be followed to take up the Online MCQ based Unit Test -1:**

1. Kindly login to our school app through mobile phone or login to [www.parentsalarm.com](http://www.parentsalarm.com) using your USER ID & PASSWORD.
2. Go to e-content. Click on the 'Online Test' option in the e-content.
3. The MCQ test paper will automatically download.
4. Start answering the questions. There will be 4 options to choose. Only one option should be chosen.
5. The test carries 30 questions. The test duration is one hour. The questions will be one below the other.

**Note: At any circumstance, students should not press "BACK" button, which will take them out of the test. Also please don't come out of the page in between the test. This will terminate the test and child has to login again. This will lead to loss of time. No extra time duration will be allowed.**

6. Students have to press the "SUBMIT" button after finishing the test.
7. Once the student starts the test, the timer will be "ON".
8. The student will be logged out of the test automatically when the time ends.
9. The test will be auto – corrected.
10. School will upload the mark sheet after all the subjects for the Unit test is completed.
11. Login well in advance and ensure network connectivity.
12. No re-exam will be conducted for absentees or for those who log out of the test without completion.

**MOCK EXAM: We will be conducting a MOCK EXAM on 12<sup>th</sup> June (Friday) for 15 minutes on any general topic for which preparation is not required. SMS will be sent for the same. This MOCK EXAM will help children and parents to understand how this Online test works.**

We wish our children all the best for the Unit test!!!

Regards  
Principal  
San Academy